

## Time Commitment

Generally, it is expected that Directors make a commitment of three years. This commitment can be extended to a maximum of nine years through two additional 3-year terms before a person would have to leave the Board.

Directors will devote at least 15-20 hours per month on Board business. This would include preparing for and attending regular Board and Committee meetings, attending special ad-hoc meetings, meetings with the LHIN and other community partners. It would also include attending special events such as fundraisers or community engagements. Board Directors are expected to achieve at least an 80% or better attendance rate at both Board meetings and those Board Standing Committees that they are assigned.

Continuing education is an important requirement for effective governance. It is an expectation that all Directors commit to ongoing education by participating in a formal Orientation program.

## Process to become a Volunteer Director

To be eligible to be considered for a volunteer Director position you must meet the qualifications as set out in the Hospital Bylaws Part III Board, II. Board composition, (c) qualifications and related policies. It also an expectation that Directors support the Foundation according to their means.

Following the application deadline, the Nominations Committee reviews and short lists all applications based on the identified skills and knowledge base required. We thank all applicants for their interest.

Short listed applicants are invited to meet with the Nominations Committee, and are required to complete a Police Criminal Record Check process.

After meeting with candidates, the Nominations Committee prepares a recommendation for the Board who makes a final determination on candidates who will be recommended for election to the Corporate Members at the June Annual General Meeting of the Corporation. Once elected at the AGM, new Directors will assume their position immediately.

### Need more information?

Visit [www.osmh.on.ca](http://www.osmh.on.ca) or contact the Board Liaison at 705-325-2201 ext. 3203 or via email at [mhneville@osmh.on.ca](mailto:mhneville@osmh.on.ca).



170 Colborne Street West, Orillia, ON L3V 2Z3  
tel: 705-325-2201 • [www.osmh.on.ca](http://www.osmh.on.ca)

# Applying to our Board of Directors

INFORMATION BROCHURE



## Governance at OSMH

OSMH has a structure that is an open corporate membership whereby individuals can purchase an annual membership: April 1 - March 30 for \$25 or a life membership for \$200. Members are consulted regarding any fundamental changes within the hospital,

they elect Directors of the Board, receive the audited financial statements, and appoint the corporate auditor annually.

The Board of Directors is a skill-based Board comprised of 12 elected Directors, 4 ex-officio voting Directors and 5 ex-officio non-voting Directors. Elected Directors are eligible to serve a three-year term, renewable for a maximum term of office not to exceed nine years. As a not-for-profit provincial corporation, any compensation to Directors for their Board duties is prohibited.

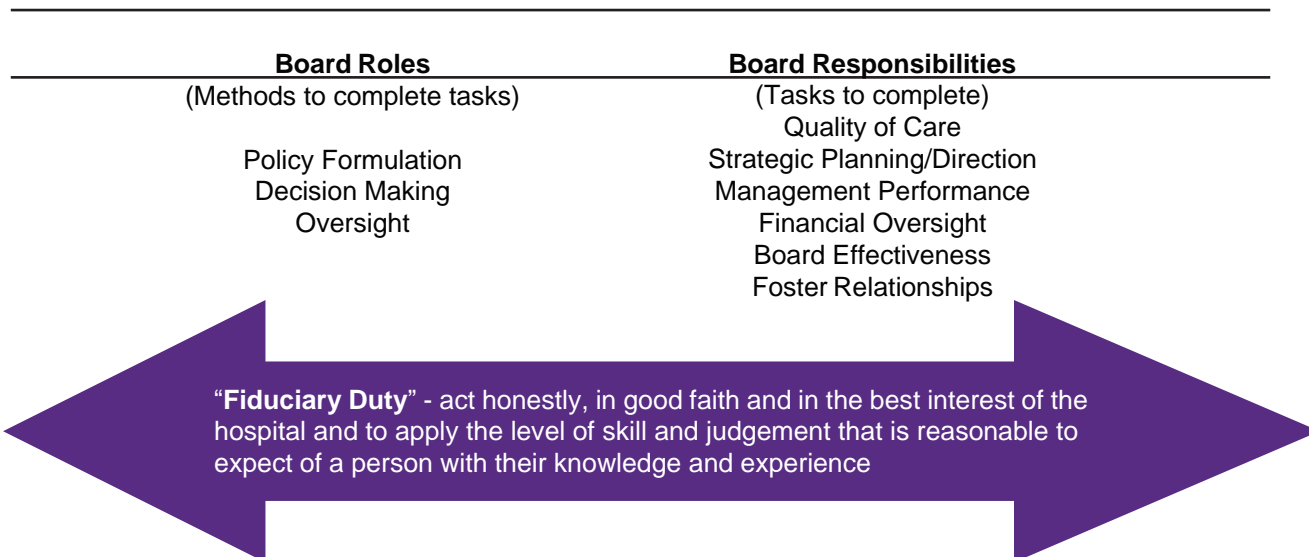
## Health Care In Ontario

Essentially, there is a three-tiered model of health care accountability in Ontario with provincial level governance provided by the Ministry of Health and Long-Term Care, regional level governance provided by the Board of the Local Health Integration Network (LHIN) and organizational-level governance provided by Boards of health service providers such as hospitals.

Ontario is the only Canadian province with an independent voluntary governance model for hospitals which is mandated through the Public Hospitals Act. It is through the LHINs that Hospitals are primarily funded.

## What do we do?

Hospital Boards serve in a governance role and have a fiduciary responsibility only to the Corporation when fulfilling their primary duties and not to any other agency, group or individual. The Board focuses on policy formation, decision making and oversight, while Management guides hospital operations in a manner consistent with policies set by the Board.



The Board has four Standing Committees and three sub-committees designed to support the Board in fulfilling its responsibilities and maximize the participation of individual Directors. The Board as a whole maintains “ownership” of the work that is done on its behalf by Committees - the Board determines its priorities and how business is conducted through Terms of References for each of the Committees outlining their respective roles and relationship to the Board as well as setting annual goals. It is an expectation the Directors sit on at least one standing Committee. Standing Committees generally meet every two months.

Directors must be aware of any potential, perceived or actual conflict of interest they may have and shall declare that conflict in advance of receiving any information or discussing any issues they may have a conflict with. Directors also have a duty of confidence not to disclose or discuss confidential information concerning the business and affairs of the hospital received in their capacity as Directors, unless otherwise authorized by the Board. This duty to confidentiality applies both during the term as a Director and after vacating the Director position.

The Hospital Board governs according to its Bylaws and Policies.