



STAFFING OFFICE

RN/RPN AVAILABILITY SHEET

PLEASE PRINT

NAME _____ CLASSIFICATION _____ HOME UNIT _____

MONTH: _____ YEAR _____

WK #1

Table with 7 columns: MONDAY, TUESDAY, WEDNESDAY, THURSDAY, FRIDAY, SATURDAY, SUNDAY. Includes a Date row and an empty availability row.

WK #2

Table with 7 columns: MONDAY, TUESDAY, WEDNESDAY, THURSDAY, FRIDAY, SATURDAY, SUNDAY. Includes a Date row and an empty availability row.

WK #3

Table with 7 columns: MONDAY, TUESDAY, WEDNESDAY, THURSDAY, FRIDAY, SATURDAY, SUNDAY. Includes a Date row and an empty availability row.

WK #4

Table with 7 columns: MONDAY, TUESDAY, WEDNESDAY, THURSDAY, FRIDAY, SATURDAY, SUNDAY. Includes a Date row and an empty availability row.

Enter Availability using the following key

Key table with 5 rows: AV - All Shifts, D - Days Only, E - Evenings Only, N - Nights Only, N/A - Not Available

Comments section with text: 'Please put any pertinent information for the Staffing Office here' and three horizontal lines for input.

Shifts are covered in Seniority Order by Availability
Please fax to STAFFING OFFICE - # 4865