

**Release of Personal Health Information - Fee Guideline
For North Simcoe Muskoka LHIN hospitals**

Revised July 2019

Health Care Providers	Fee
Records released to other health care providers involved in the patient's care (e.g. hospitals, physicians, allied health, pharmacies, long term care facilities, CCAC, etc...)	N/C
Agencies	
Law Firms (including Legal Aid), Insurance Companies	\$30 for up to 20 pages, \$0.25 per page thereafter
Urgent/Stat Requests, within 1-3 business days - Additional Fee on top of scheduled fee	\$ 300.00
WSIB	\$ 48.15
Criminal Injuries Compensation	\$ 100.00
ODSP (Ontario Disability Support Program), OW (Ontario Works) - if direct request from organization fee applies, if from client then no charge.	\$30 for up to 20 pages, \$0.25 per page thereafter
Proof Of (letter)...	
Birth (may incl. birth time)	\$ 30.00
Death	N/C
Blood Type	N/A
Dates Seen - Confirmation of Registration or Admission	\$ 30.00
Photo Copy Requests	
Patients/Substitute Decision Maker	\$30 for up to 20 pages, \$0.25 per page thereafter
College of Physicians & Surgeons	\$30 for up to 20 pages, \$0.25 per page thereafter
College of Nursing and Other Colleges	\$30 for up to 20 pages, \$0.25 per page thereafter
Canada Pension Plan	N/C
Cancer Care	N/C

Consent Capacity Board	\$0.25 per page
Coroner	N/C
Ministry of Correctional Services incl. Probation & Parole	\$30 for up to 20 pages, \$0.25 per page thereafter
Ministry of Health	N/C
Ombudsman	N/C
Ontario Review Board	\$0.25 per page
Police	N/C
Social Services	N/C
Tuberculosis Prevention Services /MOH	N/C
Veteran's Affairs	N/C
Sitting Fee / Data Request Fee	
Patient to Review Chart - First 15 mins	\$ 30.00
Per 15 mins thereafter	\$ 6.75
Search Time after first 15 mins, per 15 min	\$ 6.75
Other media formats released (if available)	
Records stored on medical film (e.g., CT, MRI films, etc...)	\$5.00 per film or
Contact Diagnostic Imaging	\$10.00 per CD
Providing a paper copy of a record from microfilm (per page)	\$ 0.50
Delivery Charge	
Courier estimate (mailing within Ontario)	\$ 10.00
Courier or mail outside Ontario	Cost incurred
There may be additional fees applicable to requests that may be applied in accordance with the Information and Privacy Commissioner's Health Order 009.	
This document is meant to be used as a guideline for use by hospitals in North Simcoe Muskoka Local Health Integration Network, and each facility may use discretion when applying the fees. Hospitals include Collingwood General and Marine Hospital, Georgian Bay General Hospital, Muskoka Algonquin Healthcare, Orillia Soldiers' Memorial Hospital, Royal Victoria Regional Health Centre, Waypoint Centre for Mental Health Care.	